



UNIVERSITY of ALASKA SOUTHEAST

Curriculum Committee Convocation Handout

[Curriculum website](http://uas.alaska.edu/Curriculum/index.html) -<http://uas.alaska.edu/Curriculum/index.html>

NOTICE: The Courseleaf Course Inventory Management (CIM) and Catalog (CAT) systems are active and available for entering and viewing 2019-20 catalog course and program proposals. Please use the following links to access these tools (login with your UAS username and password).

Course Proposals (CIM, Course Inventory Management): <https://nextcatalog.uas.alaska.edu/courseadmin>


Program Proposals (CIM, Program Management): <https://nextcatalog.uas.alaska.edu/programadmin>

Edit/review next catalog (CAT): <https://nextcatalog.uas.alaska.edu>

Short Training Videos and a new User Manual for Courseleaf (CIM) are now available through Blackboard at **UGCC-01** course site:

<https://uas.alaska.edu/pub/ugcc>

Training

[UGCC-01](#) Undergraduate Curriculum Committee 

Training modules include:

- Getting Started with Courseleaf (3:53)
- Proposing a New Course (4:13)
- Proposing Changes to an Existing Course (4:23)
- Proposing to Deactivate a Course (1:05)
- Proposing a New Program (2:59)
- Proposing Changes to an Existing Program (4:23)
- Viewing Proposals (for Reviewers) (1:57)
- Reviewing and Signing Proposals (for Approvers) (3:00)

Additional videos will be added as time allows.



NEW!